**C4 Monthly MEETING DOCUMENTATION Meeting Date: 3/15/16 WDO**

*Shared Responsibility Leveraged/Aligned Resources Community/Family Partnerships Collaborative Process PreK-20 Continuum*

*Visit the C4 Weebly Website:* [*http://castlecomplexcommunitycouncil.weebly.com/*](http://castlecomplexcommunitycouncil.weebly.com/)

**DESIRED MEETING OUTCOMES**

* Redesign – Learn about the Castle Complex Hawaii Keiki: Healthy and Ready to Learn program
* State and Complex Matters – Appraised of the recent alleged threats to Castle High and King Intermediate, the schools’ follow-up actions and safety procedures; updated on legislative bills and lobbying issue
* Work of the C4 – Make progress on C4 work group action planning; appraised of C4 work group progress

**Education News We Can Use**

* Every Student Succeeds Act (ESSA) – ESSA is a reauthorization of the federal education law known as the Elementary and Secondary Education Act (ESEA). The public is invited to attend an information session on the new federal education law with Stephen Parker, legislative director of the National Governors Association on March 15, 16 and 17. Link on the DOE website with responses for frequently asked questions (FAQs). <http://www.hawaiipublicschools.org/VisionForSuccess/AdvancingEducation/StriveHIPerformanceSystem/Pages/ESSA.aspx>

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| **Item: Redesign****Outcomes:** Learn about the Castle Complex Hawaii Keiki: Healthy and Ready to Learn program |
| **INFORMATION SHARED/DISCUSSION**Castle Complex Hawaii Keiki: Healthy and Ready to Learn ProgramJoel Akimoto, MSN, CPNP-PC, APRN-Rx , is the Castle Complex Hawaii Keiki Nurse. He is a registered nurse with a dual specialty, pediatric nurse practitioner and advance public health nursing. His prior work experience includes being a registered nurse for medically fragile children.* The program is a partnership between the UH Manoa School of Nursing and DOE.
* Program goals: To keep keiki healthy, by providing access to nursing services within public school and keep them in school
* Joel serves both Castle High and the Complex. His responsibilities differ between the school level and the complex level
	+ School level:
		- Serve as a health resource for SHA (school health aide) and faculty in emergencies – hands on services
		- Active member of Castle’s Wellness committee
		- Assist in school health projects/initiatives
		- Provide screenings as applicable, eg., vision screenings
		- Perform sports physical exams as needed
* Complex level:
	+ Serve as a health resource for the Castle Complex
	+ Help build complex –wide wellness committees – Joel encouraged members to contact him if help is needed.
	+ Assist with complex health projects/initiatives
	+ Provide screening programs as applicable
	+ Attend SHA/Public Health Nurse meetings
	+ Develop partnerships with community resources/organization
* Joel’s Overall Vision
	+ Keep Hawaii’s keiki healthy so they can succeed in school without health related restrictions.
	+ To boost access to school-based health services, referrals, prevention and emergency care
	+ Serve as a resource for schools to help initiate/promote health and wellness
	+ Serve as the missing link to promote shared goals and student/community success. Joel would like to see one integrated, collaborative community working together. ..have high school students mentor little kids, ie, Castle ‘s medical academy will help with Puohala’s Health Fair
* Snapshot of Partnerships – Hawaii 5210 Let’s Go! – HICORE, Fresh Fruits and Vegetables Program, Aina in Schools, Kokua Hawaii
* Membership in - Windward District Children’s Community Council, Blue Zones Committee, Windward District Wellness Committee
* Best way to contact: akimotoj@knights.k12.hi.us, Office: 305-0862, Cell: 271-0353
* Q&A/Comments
	+ Joel’s Supervisor: from UH School of Nursing
	+ Statistics – research shows having good attendance helps keep kids in school – having a trained eye can keep kids in school
	+ Data : suggest taking a look at school health aide’s monthly reports
	+ Joel is situated at Castle High but services entire complex. CAS Ho hasn’t yet fully communicated and integrated Joel’s services throughout the complex. CAS Ho wants the program to focus more on prevention. Joel has visited Kahuku High & Intermediate’s full clinic – medical and dental clinic. They service community members as well as students.
	+ Joel’s position is funded by the Castle Foundation. The other five (5) Hawaii Keiki: Healthy and Ready to Learn Program nurses are funded differently: Waianae, Farrington, Kaiser/Kalani, Big Island, Kauai
	+ Blue Zones Project has identified communities where people are living healthy and long. They’re looking at those communities and culture to inform our community They will be presenting to principals to see how to build a healthier community.
	+ Data needs to show correlation between academic success and health related absenteeism.
	+ Joel is working on developing behavioral health resources – related to getting resources to families
	+ SHA s can take classes at WCC
	+ Joel will check on the possibility of him administering TB tests for students participating in early college. Funding would be needed. DOH provides the test at no cost.
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| **Item: State and Complex Matters****Outcomes:** Appraised of the recent alleged threats to Castle High and King Intermediate, the schools’ follow-up actions and safety procedures; updated on legislative bills and lobbying issue |
| **INFORMATION SHARED/DISCUSSION**Alleged Threats to Castle High and King IntermediateCastle High School Vice Principal Keileen Isono reported about recent alleged threats and the schools follow-up.* Thursday, March 3
* Very close to the end of the school day, school administrators were notified of a suicidal note written on a boys’ restroom wall. The note mentioned a gun and bullying.
* An emergency faculty meeting was called after-school to inform faculty of the alleged threat and to review lockdown procedures.
* Administrators immediately contacted CAS Ho and the police.
* A parent letter was sent through Jupiter Grades.
* Friday, March 4
	+ School was very empty.
	+ Police were at every entrance and extra security was hired.
* Investigators started interviewing student.
* Campbell High School had a similar incident.
* Monday, March 7
* Another writing was put on the wall above the earlier message stating on March 8 at 11:05 a bomb will go off.
* Same procedure was followed to inform parents.
* More students came to school.
* Detectives spoke with students.
* A second emergency faculty meeting was called.
* Comments/Discussion
	+ Things have settled down. There are still some anxious feelings. Parent calls have subsided. School administrators continue to keep in touch with the police. Counselors are available for students. State employee counseling resources are available.
	+ Anti Bullying week will occur when school resumes after spring break: sign waving, logo t shirt contest. Cyber bullying expert Chris Duque will present workshops for parents and teachers in April. Student workshops are also being planned.
	+ A lot of restrooms were closed; restrooms were available
	+ Police have a suspect – parents have been spoken with, not enough evidence, student hasn’t admitted, no witnesses.
	+ C4 student member shared on March 3 students didn’t know whether to stay or leave campus after school – very confusing – so many rumors, accusations. She went to school March 8. Most students didn’t come to school. Teachers reassured students who were in school – talked about how to deal with bullying. The following week’s threat was not a topic of student conversations.
	+ CAS Ho appreciated Keileen for keeping the school together while Dr. Tyrell was on another island involved in WASC accreditation. He stated schools have to honor these threats as though they are going to happen and at the same time not feed into it.
	+ Social media spins the information into mistruths and creates a much larger problem for the school, families and community.
	+ C4 high school parent complimented Castle High staff on their handling of the crisis. Communication strategies were in place. C4 community partner who is a parent appreciated Puohala sending home a letter, too.
	+ There were notes that spawned off this one to Campbell, King and Kapunahala.
	+ Take-aways from this situation
		- Send home a hard copy of a letter to bring closure for the situation.
		- Come-up with a method to communicate with parents who have no internet/access to social media.
		- Families need to make sure schools have current phone numbers.
		- Remember adults also need support.
		- Be careful about information heard on the news; it’s not always accurate

Lobbying and Legislative BillsCheri Nakamura updated us on the lobbying issue and legislative bills HE’E has been following.* Lobbying
	+ - Ethics Commission will probably require Cheri to be registered as a lobbyist.
		- Lobbying activities include: attending functions where legislators are gathered, commenting on specific legislative bills, participating in HE’E’s decisions to support/not support a legislative bill. If a paid individual spends more than 5 hours a month lobbying, he/she is required to register as a lobbyist
		- The C4 and Susan spend less than 5 hours a month discussing legislative bills and voting on HE’E positions on them.
		- Commenting on BOE policies and voting on HE’E positions on BOE policies are not considered lobbying.
	+ Ethics code – Can’t do private business on state property.
* HE’E Coalition supported the following 4 bills:
	+ SB2454 SD2- Exempts extracurricular service from State Ethics Code if certain conditions are met. Bill was expanded form only teachers to include all state personnel.
	+ SB3099 SD1 3-6 Hawaii 3-6 – Create a position within DOE for coordination of the multitude of afterschool programs and partnerships.
	+ SB2603 SD1/HB2266 HD1 – Makes appropriations for additional staff for the Executive Office of Early Learning and travel for the Early Learning Advisory Board to ensure quality of programs.
	+ SB2782 SD1 Alternative Teacher Route Contract/EA Incentive Program – Establish the educational assistant certification incentive program to enable educational assistants who have been working in hard-to-fill schools to attain teacher certification and then commit to returning to their community’s hard-to-fill schools as teachers for a certain period of time; and make an appropriation for alternate teacher route contracts for teachers whose bachelor's degrees are not in the field of education.
* HE’E Coalition did not submit comment on
	+ SB3126 SD2 General Funds for Cooling Classrooms Air conditioning – This bill Intends to use Medicare reimbursement to fund. HE’E was concerned about the source of the funding so did not comment.
* Comment
	+ UH system does not allow for teacher certification pathway at WCC.
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| **Item: Work of the C4****Outcomes:** Make progress on C4 work group action planning; be appraised of C4 work group progress |
| **ACTION/AGREEMENT** | **PERSON(S) RESPONSIBLE** | **DEADLINE** |
| Coordinate interviews at Kapunahala | Ayada |  |
| Email Character Ed work group the date for Kapunahala interviews. 4/15 or 4/22 | Nathan |  |
| Contact Cynthia to have a planning meeting for 4/26 | Susan |  |
| **INFORMATION SHARED/DISCUSSION**Character Education* Will be scheduling interviews at Kapunahala School for April 15 or 22.. Ayada will take the lead on coordinating the interviews. Nathan will send email to inform group of date.
* Reviewed CHS interviews for underlying needs. Ian will generate brainstorming questions for C4. Will synthesize interviews then brainstorm to come up with prototype solution. Will repeat this process a few times

Education Valuing Parents“Celebrating Parent Leaders” gathering on April 26 – Will have an activity where they can share success stories engaging parents. A “speed dating” game may be a more comfortable way to share than a “stand and deliver” format. Want parent leaders to feel appreciated and enjoy the evening…not to do work. Consider an appreciation gift. Susan to contact Cynthia to schedule a planning meeting. |

**APPRECIATIONS:**

* All for attending and participating in this evening’s meeting
* Kathleen and Sydney for helping set-up and clean-up
* Cheri, Joel and Keileen for preparing and presenting
* Karen for recording
* Susan for preparing dinner and facilitating

**NEXT MEETING:**

* 4/19/16 C4 Meeting “rescheduled” to Tuesday, 4/26/16, 6:00-8:00 pm so members can participate in the “Celebrating Parent Leaders” gathering in the Windward District Office, 1st floor conference room.

**ATTENDANCE:**

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| **C4 Members Present** ( 13 of 21)Angie Hashimoto, Non-Unit 13 Staff Ardis Eschenberg, Higher Education PartnerAyada Bonilla, Unit 13 StaffIan Kitajima, Business PartnerJohn Au, Community Karen Kimura, Community Nathan French, Windward District Administrator | Matt Ho, Complex Area Superintendent Richard Pettit, Intermediate TeacherSteve Terstegge, High School ParentSydney O’Neal, High School StudentTracey Murata, Elementary ParentWendy Matsuzaki, Secondary Administrator |
| **C4 Members Not Present** (8 of 21)Amy Kawatani, High School Student Derek Minakami, Elementary AdministratorGeorgene Berinobis, Intermediate ParentKanani Kilbey, Parent for Special Needs | Kanani Kihara, High School TeacherMatt Lorin, Foundation Non-Profit PartnerPhyllis Ida, Early Childhood Partner *Vacant, Elementary Teacher*  |

**Guest Speaker:** Cheri Nakamura, Joel Akimoto

**Guests:** Alexus Delary, Josh Delary, Keileen Isono

**Facilitator:** Susan Young **Recorder:** Karen Kimura

***MAHALO for your engaged participation!***