**C4 Monthly MEETING DOCUMENTATION Meeting Date: 8/16/16 WDO**

*Shared Responsibility Leveraged/Aligned Resources Community/Family Partnerships Collaborative Process PreK-20 Continuum*

*Visit the C4 Weebly Website:* [*http://castlecomplexcommunitycouncil.weebly.com/*](http://castlecomplexcommunitycouncil.weebly.com/)

**DESIRED MEETING OUTCOMES**

* Building Community – Know a little more about each other.
* Work of the C4-Planning for the Year – Have ideas for CAS and C4 next steps; have ideas for improving the functioning of work group; agree on work group actions and timeline; make progress on work group actions; be appraised of 8/25/16 Parent Leaders Gathering

**Education News We Can Use**

Community Based Learning Approaches – What do the terms project-based learning, place-based learning, service learning, internships and mentorships mean? The national Coalition of Community Schools recently produced a document titled “Community-Based Learning, Engaging Students for Success and Citizenship”. Appendix B provides an overview and key principles for six approaches: academically based community service, civic learning, environmental education, place-based education, service learning and work-based learning. Please contact Susan if you would like a digital copy of the document. Susan\_young/windo/hidoe@notes.k12.hi.us

|  |
| --- |
| **Item: Work of the C4****Outcomes:** Have ideas for CAS and C4 next steps; have ideas for improving the functioning of work group; agree on work group actions and timeline; make progress on work group actions; be appraised of 8/25/16 Parent Leaders Gathering |
| **ACTION/AGREEMENT** | **PERSON(S) RESPONSIBLE** | **DEADLINE** |
| Discuss with Matt how he wants to follow-up with brainstorm ideas for next steps. | Susan | Before September C4 Meeting |
| **INFORMATION SHARED/DISCUSSION**C4 Complex Area Superintendent Survey and C4 Self AssessmentParticipants reviewed the summaries of both surveys and discussed the following 2 questions.1. What does the data say to you? What resonates with you?
	* Doing well
	* To improve upon
2. Now what?
	* Brainstorm next steps to consider
* Discussion
	+ Good survey results for Matt’s 1st year as the CAS on the C4
	+ Seem to be doing well with C4 process.
	+ Next steps brainstorm
		- Give feedback on things Matt is weighing-on
		- Hear Matt’s vision for the complex…vision of how Castle Complex fits in with State’s vision
		- Elevate level of C4 and SCC interaction
		- Need initiatives to rally SCCs and C4 around
		- More connections between individual schools and C4
		- What is the C4 role in light of Matt’s purpose/vision
		- What does C4 want to accomplish in the next few years in line with Matt’s vision
		- Provide forums to help individual SCCs accomplish their responsibilities
	+ Susan to share discussion with Matt and see how he wants to follow-up with brainstorm ideas.

C4 Work Group TimeThe 2 work groups reviewed/discussed their 6/21/16 self-assessment and engaged in action planning outcomes and actions for this school year. Work groups shared out the following:* Character Education - Will be scheduling a meeting prior to next C-4 for do backwards mapping to have a final product by the end of the school year. Completed 3 Design Thinking steps last year. Have 2 more steps, Prototyping and Testing. Group members will be getting feedback from the C4 at the Sept. 20 C4 meeting and at SCC meetings during the first semester. Prototyping will go through 3 reiterations to refine the product.
* Education Valuing Parents – Focus of work group is to support SCC/Ohana parent leaders to be able to engage more parents to be leaders at their schools. Increasing parent leaders at King Inter means reaching out to parents beginning in 5th grade. The next Parent Leaders Gathering is on August 25, 6-7:30 PM. Dinner will be provided. Theme is “Looking Ahead”. Participants will be looking at how their planned activities support their school and what they are doing differently this year and why. The 1 page “Dual Capacity-Building Framework for Family-School Parnterships” graphic will be shared.
 |

**APPRECIATIONS:**

* All for attending and participating in this evening’s meeting
* Amy, Cynthia and Susan for helping set-up and clean-up
* Cynthia for recording
* Susan for preparing dinner and facilitating

**NEXT MEETING:**

* C4 Meeting: Tuesday, Sept. 20, 4:15-7:00 pm., WDO, Conference Rm 1

**Announcements:**

* Castle Complex Parent Leader Gathering: Thursday, 8/25/16, 6:00-7:30 pm, WDO, Conference Rm 1
* No Castle-Kahuku Complex Area SCC-C4 Leadership Summit this year

**ATTENDANCE:**

|  |  |
| --- | --- |
| **C4 Members Present** (7 of 21)Amy Kawatani, High School Student Derek Minakami, Elementary Administrator John Au, CommunityKaren Kimura, Community  | Nathan French, Windward District Administrator Steve Terstegge, High School ParentSydney O’Neal, High School Student |
| C4 Members Not Present (14 of 21)Angie Hashimoto, Non-Unit 13 Staff Ayada Bonilla, Unit 13 StaffArdis Eschenberg, Higher Education PartnerGeorgene Berinobis, Intermediate ParentIan Kitajima, Business PartnerKanani Kilbey, Parent for Special NeedsKoren Fiefia, High School Faculty | Matt Ho, Complex Area Superintendent Melanie Afualao, Elementary ParentRichard Pettit, Intermediate TeacherWendy Matsuzaki, Secondary AdministratorVacant, Foundation Non-Profit PartnerVacant, Early Childhood Partner *Vacant, Elementary Teacher*  |

**Guests:** Christian Santomauro, Christina Simmons

**Facilitator:** Susan Young **Recorder:** Cynthia Okazaki

***MAHALO for your engaged participation!***